

PEOPLOGICASKILLS SUBJECT LIST

(As of January 2026)

Subject Categories

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PEOPLOGICASKILLS SUBJECT LIST

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Abilities and Aptitudes

- Attention To Detail
- Chat Simulation
- Cybersecurity Awareness
- Data Checking
- Email Etiquette
- Emotional Intelligence
- Following Directions
- JAWS Compliant Assessment
- Logical Thinking
- Matching Skills
- Multitasking Simulation
- Negotiation Skills
- Numerical Proofreading
- Numerical Reasoning
- Office Filing
- Presenter Skills
- Reading Comprehension
- Research Skills
- Spatial Reasoning
- Technical Writing Skills
- Unconscious Bias
- Verbal Reasoning
- Videoconference Communication and Etiquette



Primary Work Skills

- Administrative Assistant
- Basic Computer Knowledge for Windows 11
- Basic Math
- Digital Literacy Simulation
- Drivers and Sales Workers
- IT Industry Acronyms
- Quantitative Analysis

Typing & Data Entry

- Form-fill Data Entry Typing
- General Typing
- General Typing - Audio
- Typing - Call Centre
- Typing - Financial
- Typing - Government
- Typing - Legal
- Typing - Medical
- Typing 10-Key Data Entry
- Typing Business Text
- Typing Contact Data Entry (Audio)
- Typing Contact Data Entry
- Typing News Text
- Typing Spanish Text

PEOPLOGICASKILLS SUBJECT LIST

(As of January 2026)

Microsoft Office Software - Simulation

- **MS Office Excel Simulation (2013, 2016, 2019, 2021)**
- **MS Office Outlook Simulation (2013, 2016, 2019, 2021)**
- **MS Office PowerPoint Simulation (2013, 2016, 2019, 2021)**
- **MS Office Word Simulation (2013, 2016, 2019, 2021)**



MS Office Software - Multiple Choice

- **MS Office Excel (2013, 2016, 2019, 2021)**
- **MS Office Excel Functions 2019**
- **MS Office Outlook (2013, 2016, 2019, 2021)**
- **MS Office PowerPoint (2013, 2016, 2019, 2021)**
- **MS Office Word (2013, 2016, 2019, 2021)**
- **MS Office Visio (2016, 2019)**
- **MS Office 365**
- **MS Office 365 Administration**
- **MS Office Project 2019**
- **MS Office Project Professional 2013**

PEOPLOGICASKILLS SUBJECT LIST

(As of January 2026)

Language & Communication

- **Business Communication**
- **Canadian French Language - CEFR (A1, A2, B1)**
- **Canadian French Language - CEFR (B2, C1, C2)**
- **Dutch Language**
- **English as a Second Language**
- **English Language (A1, A2, B1)**
- **English Language (B2, C1, C2)**
- **English Proofreading**
- **English Spelling and Vocabulary**
- **English to Spanish Translation**
- **French Language**
- **German Language**
- **Greek Language**
- **Hindi Language**
- **Italian Language**
- **Japanese Language**
- **Korean Language**
- **Modern Arabic Language**
- **Polish Language**
- **Portuguese Language**
- **Russian Language**
- **Spanish Language**
- **Spanish To English Translation**
- **Urdu Language**

PEOPLOGICASKILLS SUBJECT LIST

(As of January 2026)

Sales & Marketing

- Canva
- Community Operations and Content Moderation
- Copywriting Skills
- Digital Marketing
- Email Marketing
- Graphic Design Skills
- Marketing Concepts
- MS Dynamics CRM 2011 for General Use
- Sales Concepts
- Salesforce CRM Spring '12 for General Use

- Salesforce Administration (Spring '18, Summer '12)
- Search Engine Marketing
- Search Marketing Strategies
- Social Media Marketing
- Video Production Skills
- Web Search Skills



Management

- Business Etiquette
- Change Management
- Leadership Skills
- Management Skills
- Product Management
- Project Management
- Remote Leadership Skills
- Team Management
- Time Management

AI Tools and Practices

- AI Ethics
- Chat GPT
- Prompt Engineering

PEOPLOGICASKILLS SUBJECT LIST

(As of January 2026)

Call Centre

- Call Centre
- Customer Service
- Customer Service - Financial
- Inbound Call Centre Simulation
- Outbound Call Centre Simulation

Retail

- Customer Service - Retail
- General Retail Knowledge
- Retail Call Centre
- Retail Marketing Skills
- Retail Maths
- Sales Clerk Skills
- Supply Chain Management
- Warehouse Pick and Pack Skills
- Warehousing Skills
- Web Merchant Skills



Accounting and Financial

- Accounting and Bookkeeping Principles
- Accounting - Payroll
- Accounting - Accounts Receivable
- Accounting - Account Payable
- Bank Teller Skills
- Debt Collection
- International Financial Reporting Standards (IFRS)
- Intuit Quickbooks Desktop 2024
- Intuit Quickbook Enterprise Solutions (2012, 2014)
- Intuit Quickbooks Online (Essentials Version)
- Intuit Quickbooks Pro (2004, 2006, 2008, 2010, 2018, 2021)
- Intuit Quickbooks Pro Plus 2011
- MS Dynamics AX - Financials (2009, 2010)
- AccountRight Plus 19
- NetSuite 12.1 - Financials
- Peachtree Complete Accounting (2003, 2005, 2009)

PEOPLOGICASKILLS SUBJECT LIST

(As of January 2026)

Engineering, Industrial & Design

- **Assembly Skills**
- **AutoCAD for General Use 2023**
- **Autodesk Revit MEP**
- **Automotive Mechanic Knowledge**
- **Basic Electronics**
- **Basic Industrial Maths**
- **Blueprint Reading**
- **Carpentry Skills**
- **Civil Engineering Skills**
- **CNC Skills**
- **Construction Worker Skills**
- **Design Engineering**
- **Diesel Mechanic Knowledge**
- **Electrical Engineering Skills**
- **Electrician Skills**
- **Forklift Skills**
- **Gas, Liquid and Weight Measurements**
- **Geographic Information System (GIS)**
- **GMP (Good Manufacturing Practice)**
- **HVAC Skills**
- **Mechanical Aptitude**
- **Mechanical Engineering Skills**
- **MicroStation V8 for General Use**
- **Operating Engineer**
- **Operations Management**
- **Oracle Primavera P6**
- **Piping and Instrumentation Diagram Basics**
- **Plumbing Skills**
- **Power Tools**
- **Programmable Logic Controller (PLC) Programming**
- **Reading Micrometers and Callipers**
- **Reading Ruler - English and Metric Units**
- **SolidWorks**
- **Telecommunications**
- **Units and Conversions Skills Welding**
- **Knowledge**

PEOPLOGICASKILLS SUBJECT LIST

(As of January 2026)

Healthcare

- **Bloodborne Pathogens**
- **Cerner**
- **Child Care**
- **Clinical Research Assistant**
- **Compounding Sterile and Nonsterile Preparation**
- **Customer Service - Healthcare**
- **Dental Terminology**
- **Emergency Medical Technician (EMT)**
- **Epic for General Use**
- **First Aid**
- **Funeral Services**
- **Home Health Aide**
- **ICD -10**
- **Infection and Prevention Control**
- **Inventory Management and Medication Dispensing**
- **Matching Simulation - Healthcare**
- **Medical Billing**
- **Medical Coding**
- **Medical Dosage Calculations**
- **Medical Office Administration Skills**
- **Medical Terminology**
- **Medical Transcription**
- **Medication Decisions and Counseling**
- **Medication Safety and Antimicrobial Stewardship**
- **Nursing Skills**
- **Pharmaceutical Terminology**
- **Phlebotomy**
- **Processing Medication Orders and Managing Narcotics**
- **Radiology**
- **Registered Nurse Skills**
- **Veterinary Medicine**
- **Wellness and Health Coaching**

PEOPLOGICASKILLS SUBJECT LIST

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Hospitality Industry

- **Cooking Skills**
- **Customer Service - Hospitality**
- **Event Planning Skills**
- **Flight Attendant**
- **Food and Beverage Serving Skills**
- **Front Desk Skills**
- **Guide and Tour Operator Skills**
- **Room Service Management Skills**

Education

- **Administrative Assistant in a School Setting**
- **General Scholastic Teaching Skills**
- **Interpersonal Skills In A School Setting**
- **School Clerk**
- **School Food Service**
- **Special Education Medical Assistance**



Human Resources

- **Example Interview Questions (Free Response)**
- **Gender, Diversity and Inclusion**
- **Mental Health in Remote Work Settings**
- **Recruitment (HRM)**
- **Remote Working**
- **Sexual Harassment Policy for HR Professionals**
- **Training Skills**
- **Workday**

Legal, Safety & Administration

- **Custodial Skills**
- **Environmental, Health and Safety**
- **Legal Terminology**
- **Property Management**
- **Workplace Safety**

PEOPLOGICASKILLS SUBJECT LIST

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Application & Web Development

- **.NET Core 3.1**
- **Active Server Pages .NET 4.7.1**
- **Active Server Pages 3.0**
- **Active Server Pages .NET 3.5**
- **ActiveX**
- **Adobe Dreamweaver CS6 - Windows**
- **Adobe ColdFusion 9**
- **Adobe Dreamweaver CS3**
- **Adobe Flash CS3 Professional - Macintosh**
- **Adobe Flash CS6 Professional - Windows**
- **Adobe Flex 4.0**
- **Agile Management**
- **Ajax Frameworks**
- **Ajax Programming**
- **Amazon Web Services Cloud Computing Basics**
- **Android 10 Programming**
- **Angular 8**
- **AngularJS 1.4.5**
- **Bootstrap 4**
- **Borland Delphi**
- **Business Systems Analyst**
- **C**
- **C # 8**
- **C ++ 17**
- **Cascading Style Sheet 4**
- **CoBOL**
- **CORBA**
- **Cypress 10.0.0**
- **Docker 20.10**
- **Drupal 7.18**
- **ERP Development**
- **Extended JavaScript 3.0**
- **Git 2.31**
- **Go 1.17.2**
- **HP WinRunner 9.2**
- **HTML 5**
- **IBM CICS**
- **IBM FileNet P8 Version 5.1 - Administration**
- **Java 2 Enterprise Edition 1.4**
- **Java 2 Standard Edition 1.5**
- **Java Enterprise Edition 6**
- **Java Frameworks: Struts 2**
- **Java Frameworks: Hibernate 4**
- **Java Frameworks: Spring 5**
- **Java GUI**
- **Java Standard Edition 17**
- **Java Technologies: Hibernate, Spring and Struts**
- **JavaScript 1.8.5**
- **JavaScript ES9**
- **Jira 8.17.1**
- **Joomla 3.9.4**
- **jQuery 3**
- **Kotlin 1.6**
- **Kubernetes 1.14**

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Application & Web Development

- **Macromedia Dreamweaver 8**
- **Macromedia Flash 4**
- **Magento Open Source 2.4.3**
- **Managing Modern Desktops**
- **MS .NET Framework 4.7.2**
- **MS Dynamics CRM 2011 - Development**
- **MS FrontPage 2000**
- **MS SharePoint 2013 - Development**
- **MS SharePoint 2019 - Administration**
- **MS SharePoint 2010 for General Use**
- **MS Visual Basic 2010**
- **MS Visual Basic 6**
- **MS Visual C++ 2010 Professional**
- **MS Visual C++ 2019**
- **MS Visual Studio 2019 Professional**
- **Node.js 12**
- **Objective - C Programming**
- **OOP Concepts**
- **Perl 1.0**
- **Perl 5 Version 14**
- **PHP 7**
- **Programming Design Patterns**
- **Python 3.9.7**
- **Quality Assurance**
- **React 18**
- **Redux 4.2.0**
- **RubyOnRails 5**
- **Salesforce Commerce Cloud**
- **Salesforce Spring '18 - Development**
- **SCSS 1.49.9**
- **Search Engine Optimisation Fundamentals**
- **Selenium 4.0**
- **SOA Design and Development Knowledge**
- **Software Testing**
- **Swift 4**
- **Sybase Powerbuilder**
- **TypeScript 4.3**
- **Visual Basic Script**
- **Visual Basic .NET 16.2**
- **Vue.js 2.6**
- **Web Analytics**
- **WebLogic Server 9.2**
- **WebSphere Application Server 8.0**
- **WordPress 5.2**
- **XHTML 1.0**
- **XML**
- **YAML 1.2.2**

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Databases & Business Intelligence

- **AI - Basic Artificial Intelligence Knowledge**
- **Amazon Redshift**
- **AWS Data Lake**
- **Blockchain**
- **Crystal Reports 2016**
- **Data Analytics**
- **Data Science**
- **Database Management Systems**
- **IBM DB2**
- **Machine Learning**
- **MongoDB 4.4**
- **MS Office Access 2019**
- **MS Power BI**
- **MS SQL Server - Administration 2021**
- **MS SQL Server - Development 2017**
- **MS SQL Server (2005, 7)**
- **MS SQL Server 2008 - Programming**
- **MS SQL Server 2012 - Database Administration**
- **MS Visual FoxPro 9**
- **MySQL 8.0**
- **Natural Language Processing**
- **Oracle Administration**
- **Oracle 10g Administration**
- **Oracle Database 19c**
- **Oracle Developer**
- **Oracle PL/SQL 11**
- **Oracle SQL Developer Data Modeler 3.0**
- **PostgreSQL 11.4 Programming**
- **Predictive Analytics**
- **Python For Data Visualisation in Data Science**
- **R For Data Visualisation in Data Science**
- **R Programming (4.0.5)**
- **Relational Databases**
- **SAS 9.4M7**
- **Seagate Crystal Reports 8.5**
- **SQL Server Management Studio 18.6**
- **Tableau 2021.2**
- **TensorFlow 2.6**

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Desktop Publishing Software

- Adobe Acrobat Pro 10
- Adobe After Effects 22
- Adobe Creative Cloud CC 2021 (InDesign, Illustrator, Photoshop)
- Adobe Fireworks CS3 - Windows
- Adobe Illustrator (4.0, CC 2019, CS3)
- Adobe Illustrator - Windows (CS2, CS5)
- Adobe InDesign (CC 2017, CS6)
- Adobe InDesign - Windows (CS2, CS3)
- Adobe PageMaker 4.0
- Adobe Photoshop - Macintosh (5.5, CS3)
- Adobe Photoshop - Windows (5.5, CS2, CS3, CS5 Extended, CS6)
- Adobe Photoshop CC 2018
- Adobe Premiere Pro 22
- Corel WordPerfect 8.0
- MS Office Publisher (2007, 2010)



Hardware & Networking

- Ansible 4.6
- Application Security
- Bash 5.1
- Electronic Discovery (eDiscovery)
- General IT Infrastructure Skills
- IT Service Desk
- ITIL 4
- Jenkins 2.303.1
- LAN Switching and Wireless Fundamentals
- Microsoft Azure
- Mobile Device Management
- MS Exchange Server 2019
- MS System Center Configuration Manager (SCCM) 2012
- MS System Center Operations Manager (SCOM) 2019
- Networking Essentials
- PC Hardware
- Public Key Infrastructure
- Routing Fundamentals
- TCP/IP
- VMware4
- VMware vSphere 6.7
- Webex Administration

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Operating Systems & Internet Browsers

- **Firefox 4**
- **Firefox 72.0.1 for General Use**
- **Google Chrome (10, 73)**
- **Google Workspace**
- **Internet Explorer 10**
- **Internet Information Services (IIS)**
- **Linux**
- **Macintosh OS X for General Use 10.8**
- **macOS 11 Big Sur for General Use**
- **Microsoft Edge 80 for General Use**
- **Microsoft Edge v.125**
- **MS Teams 1.5**
- **MS Windows 10 for General Use**
- **MS Windows 10 - Simulation**
- **MS Windows 2000 Professional**
- **MS Windows (7, 98)**
- **MS Windows NT 4 Administration**
- **MS Windows Server (2003, 2008, 2016, 2019)**
- **MS Windows Server 2012 R2 Standard**
- **Oracle Solaris 11 Express Administration**
- **Slack 4.24.0**
- **Solaris**
- **System Administration for Windows and Macintosh OS**
- **Unix Administration**
- **Windows Vista**
- **Zoom**

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Enterprise Resource Planning

- **Blackbaud**
- **Microsoft Dynamics 365**
- **Microsoft Dynamic 365 Business Central**
- **Microsoft Dynamic Great Plains**
- **SAP R3 Basis**